

## **Lambda Beta Society Membership Nomination Instructions**

Students, alumni, and faculty members can be nominated for Lambda Beta Society membership. They must be worthy of recognition for academic excellence and have an ethical and unblemished record and meet the following criteria:

### **Student/Alumni Membership**

- Students who have completed 50% of their respiratory care courses, and hold a cumulative GPA at the current institution which ranks in the top 25 percent of the respiratory class or have a cumulative GPA of 3.5 or higher:
- Student Membership: Any graduate (less than 30 days from nomination,) of any CoARC-approved or CAAHEP-accredited program providing that the individual met the membership qualifications of Article VIII, section 4 of the bylaws at the time of the individual's graduation.
- Alumni Membership: Any graduate (more than 30 days from nomination) of any CoARC-approved or CAAHEP-accredited program providing that the individual met the membership qualifications of a cumulative GPA at the institution which ranked in the top 25 percent of the respiratory class or had a cumulative GPA of 3.5 or higher at the time of the individual's graduation.

### **Faculty Members**

- Candidates proposed for faculty membership must:
- Have completed two years of full-time or four years of part-time faculty experience in a CoARC or CAHEA (or its successor, CAAHEP) accredited program.
- Be currently teaching or hold a teaching appointment in a CoARC-approved or CAHEA (or its successor, CAAHEP) accredited program.
- Have maintained an ethical and unblemished professional record.

The Lambda Beta Society has an online portal where schools can nominate and pay for Students, Alumni, or Faculty membership to the Lambda Beta Society. The Lambda Beta Portal is accessed via the NBRC School portal located at <https://schoolportal.nbrc.org/auth>. Once you are logged in, click on the Lambda Beta link to be redirected to the Lambda Beta Portal.

1. Alternatively, paper copies of the ***Proposal for Membership and Membership Acceptance form*** can be submitted to the Lambda Beta Executive Office. Electronic copies of these forms can be obtained by contacting the Lambda Beta Executive Secretary, Debbie Farrow at (913) 440-4475 or [Debbie.Farrow@nbrc.org](mailto:Debbie.Farrow@nbrc.org).
2. Once the nomination has been received through the portal or by mail, processing typically takes 3-7 days. At high volume times, (April -May) it may take longer to process. Membership Packets will be created for each nominated individual.
3. **Membership Fees:** One-time \$25.00 fee for all types of membership excluding chapter fees and honorary chapter membership.
4. ***If payment is not being submitted*** and you would like us to send Letters of Nomination to each student, you will need to mail or email a *completed copy of the Proposal for Membership form*. The Nomination Letter advises the individual that he/she has been nominated by the school for Lambda Beta Membership and by completing the application and submitting payment; they will become lifetime members of the Lambda Beta Society.
5. ***If Invoicing is requested:*** Complete a Membership Acceptance Form for each individual listed on the Proposal for Membership and email it to the Executive Office along with a

request for an invoice. The membership packets will be mailed directly to you along with an invoice which is due in 30 days from the date of the invoice. This process can also be completed on the Portal by entering the individual's information and selecting "Invoice" on the payment screen.

6. **All** Membership Packets are forwarded to the nominating school. Membership Packets are never sent directly to the students. This is so the nominating school can affix an official signature to the certificate.
7. **Membership Acceptance Forms:** All information provided on the form is strictly confidential. **E-mail addresses** are essential. We no longer mail Lambda Beta newsletters and/or information to the membership. Although using school-related e-mail addresses may be easiest, they will probably not be used once they are no longer in school. To relay Lambda Beta Society information to the membership, it is suggested that a more permanent e-mail address be provided.
8. **Honor Cords and Lapel Pins:** Memorabilia is available to those individuals who choose to join the society. Each item costs \$20. A flat \$5 shipping fee will be charged to all memorabilia shipments. Call or email if expedited shipping is needed.

If you should have any questions or concerns, please contact Executive Secretary Debbie Farrow, at 913.440.4475 or [debbie.farrow@nbrc.org](mailto:debbie.farrow@nbrc.org).